

# SALISBURY-ROWAN\_16063812\_2016 - 161029819

## Competitive Bidding

### Issue

USAC's Special Compliance team is currently reviewing your FCC Form 471 application, and we have identified an issue that we need you to help us resolve.

### What is the issue?

Additional documentation is required related to your competitive bidding and vendor selection processes. For additional information, see <http://www.usac.org/sl/applicants/step04/selective-review.aspx>.

Please read all of the questions, descriptions, and requests below. Provide responses that most accurately reflect the status of the entities listed above. Please give enough detail, insight, and clarity to help the reviewers fully understand your specific situation. Also, if your answer pertains to a specific entity, be sure to include the relevant entity name with that answer.

Check the boxes for statements that apply, and where applicable, type the information requested into the text boxes. If your information is too detailed for the text box, or if you need to provide additional documentation, click "Browse" to upload relevant files or documentation.

### Question(s)

This page will timeout after an extended period of inactivity. Please periodically save your work using the 'Save & Close' button below. You may then use your browser's 'Back' button to return to your work.

Your response to PIA's questions:

#	Question	Response
1	Listed on the Information Needed tab in the attached spreadsheet are the applicable FCC Form 471 Number(s), Funding Request Number (s) (FRNs) and FCC Form 470 Number(s).  Please complete the Information Needed tab in the attached spreadsheet. For an example, please see the Sample tab:  Sample Document: <a href="#">Salisbury Rowan Community Action BEN 16068695 CB Spreadsheet.xlsx</a>	Salisbury Rowan Community Action BEN 16068695 CB Spreadsh...
Note	On the first page of each document you provide, please write the corresponding FRN(s) the document pertains to.  In the event that a document (e.g. contract, RFP, bid response, etc.) applies to multiple FRNs, simply indicate on the first page of the document which FRN(s) is supported by the document.  Please also label each document and include FRN(s)/name that identifies the information contained within. If your documentation was already uploaded into EPC, you don't need to submit the same documentation again. Likewise, if the requested documents were previously provided to USAC during a prior year Special Compliance/Competitive Bid Review, please provide the corresponding FCC Form 471 and FRN(s).	---
2	Do you have signed & dated contracts and/or other agreements with service providers related to any of the FRNs?	Yes <input type="checkbox"/>
a	If Yes please provide signed and dated copies of any and all agreements related to each of the FCC Form 471 funding request(s), including any and all contracts, legally binding agreements, Statements of Work, etc.  If using a State Master Contract (SMC) for any of the FRN(s), please provide the contract number(s) so that we can verify the contract award dates and expiration dates. If you have a web link or supporting documentation to the SMC, please include that in your response.	TWC Contract 2015.pdf (970.78 KB)
Note	Please provide the competitive bidding and vendor selection documentation requested below (Items #3-8) for the year that established bidding for all FRNs.	---
3	Do you have any requests for proposals (RFPs), invitations to bid, requests for bids, or other documentation of bid requests for services and/or products requested, or other solicitations in any way associated with the applicant's funding request(s) and/or the selection of the service provider(s) that appear(s) on the applicant's funding request(s)?	No <input type="checkbox"/>
a	If Yes , please provide the following for each FRN:	---
I	Please provide copies of the RFPs, invitations to bid, requests for bids, or other documentation of bid requests for services and/or products requested, or other solicitations.	<input type="text"/> <input type="button" value="Browse..."/>
II	All RFPs should indicate when they were first made available to service providers, i.e. release and posting date as well as the due date for which bids must be submitted. Please specify in the attached spreadsheet:	<input type="text"/> <input type="button" value="Browse..."/>

#	Question	Response
	Release date: month____/day____/year____ Bid due date: month____/day____/year____	
III	Were any amendments made to any original RFP?	--Yes / No-- <input type="button" value="v"/>
i	If Yes, please provide any and all amendments made to the original RFP and include the date(s) issued.	<input type="text"/> <input type="button" value="Browse..."/>
b	Is your entity in compliance with your state and local procurement regulations regarding issuance of RFPs?	--Yes / No-- <input type="button" value="v"/>
Note	For the below question and sub-questions, if the services are being received from the current service provider, the current service provider should be considered to be one bid response.	---
4	Were bid responses received for any of the attached funding requests?	Yes <input type="button" value="v"/>
a	If Yes, please provide the following for all of the attached funding requests including tariff, month-to-month and contracted services:	---
I	Please indicate the number of bids/proposals received in the attached spreadsheet.	Salisbury Rowan Community Action BEN 16068695 CB Spreadsh...
II	Please provide complete copies of any and all proposals, bid responses, etc., received in response to the FCC Form 470, and/or any RFP, or other solicitation in any way associated with the applicant's funding request and/or with the selection of the service provider that appears on the applicant's funding requests. Please indicate the FRN to which each of the bids you provide applies and the date of each bid you received.	TWC Contract 2015.pdf (970.78 KB)
5	Do you have any information documenting the vendor selection process (created during the bidding process) for any of the attached funding requests?	No <input type="button" value="v"/>
a	If Yes, please provide the following for all of the attached funding requests including tariff, month-to-month and contracted services:	---
I	Please provide your bid evaluation matrix which was created during the bid evaluation period that provides evidence of how the selected vendor was chosen. The weighting of each bid evaluation factor should also be included.	<input type="text"/> <input type="button" value="Browse..."/>
II	Do you have any other bid documentation such as attendance sheets, correspondences to and from the bidding vendor(s) and a description of your bid evaluation process?	No <input type="button" value="v"/>
i	If Yes, please provide the other bid documentation.	<input type="text"/> <input type="button" value="Browse..."/>
III	Were any of the bids you received considered non-responsive/disqualified?	No <input type="button" value="v"/>
i	If Yes, please identify the reason for disqualification and include the documentation that made the bidder aware of the cause of the disqualification.	<input type="text"/> <input type="button" value="Browse..."/>
6	Was a consultant used relating to the planning, implementation and support of your E-rate funding requests?	Yes <input type="button" value="v"/>
a	If Yes, do you have a signed and dated copy of any consulting agreement(s) or Letters of Agency that covers the current funding year?	Yes <input type="button" value="v"/>
I	If Yes (Item 6a), please provide a signed and dated copy of the consulting agreement(s) or Letters of Agency.	Salisbury_LOA_2018 rev.pdf (52.87 KB)
II	If No (Item 6a), please explain why.	<input type="text"/>
7	Do you have any correspondence between your entity and any service providers and/or consultants regarding the competitive bidding process and the application process?	--Yes / No-- <input type="button" value="v"/>
a	If Yes, please provide a copy of all correspondence between your entity and any service providers and/or consultants regarding the competitive bidding process and the application process.	<input type="text"/> <input type="button" value="Browse..."/>
8	Is there any of the documentation requested above that you are not able to provide for any reason?	No <input type="button" value="v"/>
a	If Yes, you MUST provide a complete explanation for why it is missing.	N/A
9	If you would like to provide any additional information about these issues that have not been addressed above:  Use the text box to type information, or upload additional documentation using the "Browse" button.	N/A <input type="text"/>

[+Add Document](#)



**Subject:** FW: FY2014 ERate App 956028 15 Day Letter No Response Reminder

**From:** Jeannene Hurley (Jeannene.Hurley@dpi.nc.gov)

**To:** kweiss@erategroup.com;

**Date:** Monday, September 22, 2014 11:37 AM

FYI.

Jeannene Hurley  
E-rate Specialist Regions 1, 2, 3 & 4



NC Department of Public Instruction  
6307 Mail Service Center  
Raleigh, NC 27699-6307

[P] 252.624.9878

Jeannene.Hurley@dpi.nc.gov

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**From:** Khari Garvin <khari.garvin@dpi.nc.gov>

**Date:** Monday, September 22, 2014 11:35 AM

**To:** Jeannene Hurley <jeannene.hurley@dpi.nc.gov>

**Subject:** RE: FY2014 ERate App 956028 15 Day Letter No Response Reminder

Jeannene:

All of the sites are Head Start facilities licensed by the State for SRCAA to operate EXCEPT:

1. South Pines (cannot be found under this name)
2. Montgomery County EHS (EHS=Early Head Start, which means children younger than age 3. Perhaps the agency needs to be asked if this site also serves 3 & 4 year olds)
3. WOT Fleming Early Head Start (Same issue as Montgomery County EHS)

Thank you,

**Khari M. Garvin, M.Ed. Director**

NC Head Start-State Collaboration Office

Office of Early Learning (Pre-K – Grade 3)  
State Board of Education/Department of Public Instruction  
301 N. Wilmington Street  
Raleigh, NC 27601-2815

919.807.3618 office

919.807.4050 fax

[www.earlylearning.nc.gov/PreKindergarten/HeadStart/index.asp](http://www.earlylearning.nc.gov/PreKindergarten/HeadStart/index.asp)

Mailing Address:

2075 Mail Service Center

Raleigh, NC 27699-2075

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**From:** Jeannene Hurley  
**Sent:** Tuesday, September 16, 2014 5:22 PM  
**To:** Khari Garvin  
**Subject:** FW: FY2014 ERate App 956028 15 Day Letter No Response Reminder

Hello Khari and Happy Tuesday,

A few more today. As you can see most of these consultant letters - "15-day letter no response." Sigh.

Listed below are the ineligible Head Start facility(ies):

Entity
COTTON GROVE HEAD START CENTER

LEXINGTON CENTER HEAD START
THOMASVILLE HEAD START
CANDOR HEAD START CENTER
MONTGOMERY COUNTY EHS (STAR)
TROY HEAD START CENTER
ABERDEEN HEAD START
SOUTH PINES HEAD START
TAYLORTOWN HEAD START
EAST SPENCER HEAD START
LIVINGSTONE HEAD START
PRICE HEAD START
W 22ND STREET HEAD START
WEST ROWAN HEAD START
WESTSIDE HEAD START
WOT FLEMING EARLY HEAD START
NORWOOD HEAD START AND CHILD DEVELOPMENT CENTER
MONTGOMERY HEAD START
VASS CENTER HEAD START
LASH CENTER HEAD START

Jeannene Hurley

E-rate Specialist Regions 1, 2, 3 & 4



NC Department of Public Instruction

6307 Mail Service Center

Raleigh, NC 27699-6307

[P] 252.624.9878

[Jeannene.Hurley@dpi.nc.gov](mailto:Jeannene.Hurley@dpi.nc.gov)

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**From:** <Gast>, Michael <[michael.gast@sl.universalservice.org](mailto:michael.gast@sl.universalservice.org)>  
**Date:** Tuesday, September 16, 2014 5:19 PM  
**To:** "'kweiss@crategroup.com'" <[kweiss@crategroup.com](mailto:kweiss@crategroup.com)>  
**Cc:** Jeannene Hurley <[jeannene.hurley@dpi.nc.gov](mailto:jeannene.hurley@dpi.nc.gov)>  
**Subject:** FY2014 ERate App 956028 15 Day Letter No Response Reminder

Please see the attached reminder letter



• If you have any questions or concerns feel free to contact me

Thank you,

Michael Gast

PIA Reviewer

Program Integrity Assurance

USAC, Schools and Libraries Division

Phone: 973-581-5087

Fax: 973-581-6538

E-mail: [michael.gast@sl.universalservice.org](mailto:michael.gast@sl.universalservice.org)

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#### **Attachments**

- 4A5DFECF-4E22-44F9-8B55-C084BADBF4D9[10].png (22.76KB)
- image002.jpg (2.63KB)



**Subject:** Re: SALISBURY-ROWAN COMMUNITY ACTION AGENCY DISTRICT - BEN 16063812  
**From:** Alford McKenzie (Alford.McKenzie@dpi.nc.gov)  
**To:** John.Pruette@dpi.nc.gov;  
**Cc:** jweiss@erategroup.com;  
**Date:** Wednesday, December 28, 2016 9:44 AM

Good morning Mr. Pruette,

I wanted to follow-up on the verification request that I previously sent you on behalf of the Salisbury-Rowan Community Action Agency District.

Thanks,

Alford McKenzie

E-Rate Specialist Regions 6, 7 & 8

NC Department of Public Instruction  
6307 Mail Service Center  
Raleigh, NC 27699-6307

(P) 980-277-4425

Alford.McKenzie@dpi.nc.gov

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**From:** Alford McKenzie  
**Sent:** Wednesday, December 21, 2016 8:23:34 AM  
**To:** John Pruette  
**Cc:** jweiss@erategroup.com; Connectivity  
**Subject:** SALISBURY-ROWAN COMMUNITY ACTION AGENCY DISTRICT - BEN 16063812

Good morning Mr. Pruette,  
Hope all is well.

Would you please provide verification that following sites are valid HEAD START sites under the authority of the SALISBURY-ROWAN COMMUNITY ACTION AGENCY DISTRICT (BEN 16063812)?

Thanks in advance for your assistance.

Regards,

- Alford

BEN	Name	Address
16063841	ABERDEEN HEAD START	333 GLASCOW ST ABERDEEN, MOORE, NC 28315
16063838	CANDOR HEAD START CENTER	12 N Brutonville Church St CANDOR, MONTGOMERY, NC 27229
16063834	COTTON GROVE HEAD START CENTER	710 COTTON GROVE RD LEXINGTON, DAVIDSON, NC 27292
16063847	EAST SPENCER HEAD START	301 GRANT STREET EAST SPENCER, ROWAN, NC 28039
16070585	LASH CENTER HEAD START	623 S. BOUNDARY ST SALISBURY, ROWAN, NC 28144
16063836	LEXINGTON CENTER HEAD START	300 WEST 9TH AVE LEXINGTON, DAVIDSON, NC 27292
16063849	LIVINGSTONE HEAD START	414 PARTEE ST SALISBURY, ROWAN, NC 28144
16063860	NORWOOD HEAD START AND CHILD DEVELOPMENT CENTER	469-B CARVER RD NORWOOD, STANLY, NC 28128
16063850	PRICE HEAD START	1300 W BANK ST SALISBURY, ROWAN, NC 28144-3910
16063842	SOUTH PINES HEAD START	1400 W. INDIANA AVE SOUTHERN PINES, MOORE, NC 28387
17008895	Stanly County Head Start (Albemarle)	405 DAVIS ST ALBEMARLE, Stanly, NC 28001
16063843	TAYLORTOWN HEAD START	8364 MAIN ST TAYLORTOWN, MOORE, NC 28372
16063837	THOMASVILLE HEAD START	416 DUKE ST THOMASVILLE, DAVIDSON, NC 27360
16063840	TROY HEAD START CENTER	414-B S. MAIN ST TROY, MONTGOMERY, NC 27371
16070584	VASS CENTER HEAD START	272 SEABOARD ST VASS, MOORE, NC 28327
16063853	W 22ND STREET HEAD START	2200 RUNNINGBROOK DR KANNAPOLIS, ROWAN, NC 28081
16063854	WEST ROWAN HEAD START	313 E. MAIN ST CLEVELAND, ROWAN, NC 27013
16063856	WESTSIDE HEAD START	710 HARRY ST CHINA GROVE, ROWAN, NC 28023

Alford McKenzie

E-Rate Specialist Regions 6, 7 & 8

NC Department of Public Instruction  
6307 Mail Service Center  
Raleigh, NC 27699-6307

(P) 980-277-4425

Alford.McKenzie@dpi.nc.gov

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(/hslc)

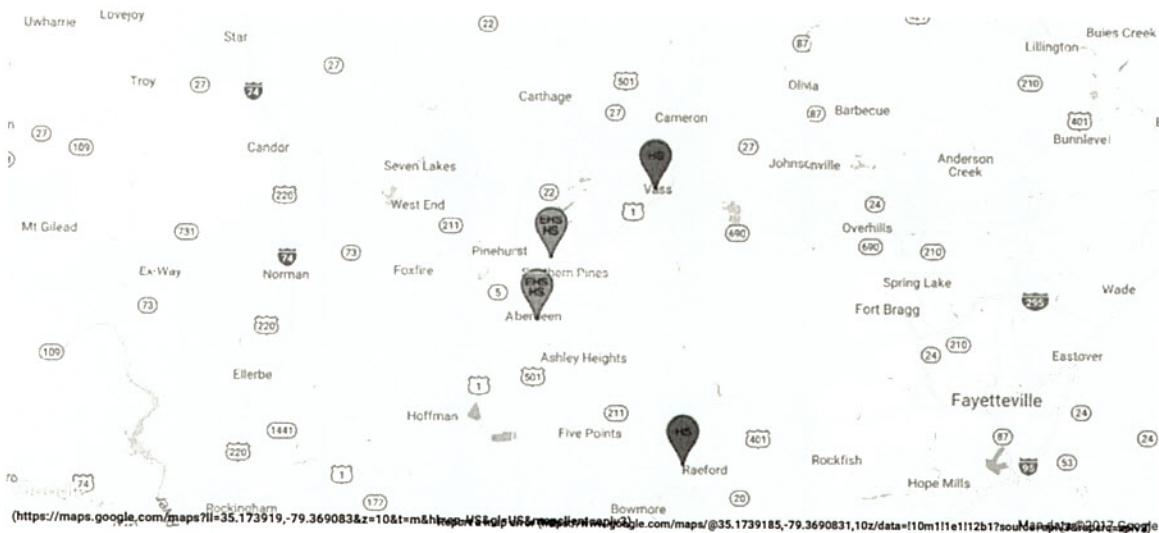
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## Head Start Locator

Embed on your website ([/hslc/HeadStartOffices/embed\\_locator.html](/hslc/HeadStartOffices/embed_locator.html))[How do I apply for Head Start? \(/hslc/hs/directories/apply/howdoiapplyfo.htm\)](#)Due to a low number of results, the radius of your search was expanded to **15 Miles**.

### 4 LOCATIONS FOUND

[Click to Show All Center Types](#)

Head Start



Early Head Start



Head Start and Early Head Start



American Indian and Alaska Native



Migrant and Seasonal Head Start



P.O. Box Location

Select a legend symbol above for more details

[Perform Another Locator Search](#)[Download Results](#)Search results for zip **28387**.

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**Southern Pines**  
1400 W Indiana Ave  
Southern Pines, NC 28387-3800  
Head Start and Early Head Start

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## Head Start Locator

Embed on your website (/hslc/HeadStartOffices/embed\_locator.html)

❶ How do I apply for Head Start? (/hslc/hs/directories/apply/howdoiapplyfo.htm)

Due to a low number of results, the radius of your search was expanded to **25 Miles**.

### 7 LOCATIONS FOUND



(<https://maps.google.com/maps?ll=35.321386,-80.209822&z=9&t=m&hl=en&gl=US&mapt=pan&mapv=3>)

Click to Show All Center Types

- Head Start
- Early Head Start
- Head Start and Early Head Start
- American Indian and Alaska Native
- Migrant and Seasonal Head Start
- P.O. Box Location

Select a legend symbol above for more details

Perform Another Locator Search

Download Results

Search results for zip **28001**.

Sort Results by Distance



**Stanly County Head Start (Albemarle)**  
405 Davis St  
Albemarle, NC 28001-5909  
Head Start

Share





Distance: 2.07 Miles

**Driving Directions**

Register at:  
**SALISBURY ROWAN COMMUNITY ACTION AGENCY**  
(704)213-9684 (tel:7042139684)

More about this grantee (/hslc/data/psr/results?  
findType=programdetails&grantee\_id=37016&grantee\_search\_type=All&grantId=04CH4680&isBasic=true&grantee\_type=Grantee&delegate\_no=000&findGrantNam  
20ROWAN%20COMMUNITY%20ACTION%20AGENCY&findGrantState=All&findGrantRegion=All&findGrantType=&findSearchType=All&findGrantNumber=&searchG

**Norwood Head Start and Child Development Cener**

469B Carver St  
Norwood, NC 28128-7425  
Head Start and Early Head Start  
Distance: 8.93 Miles

**Driving Directions**

Register at:  
**SALISBURY ROWAN COMMUNITY ACTION AGENCY**  
(704)213-9684 - 2228 (tel:7042139684)

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findType=programdetails&grantee\_id=37035&grantee\_search\_type=All&grantId=04CH4680&isBasic=true&grantee\_type=Grantee&delegate\_no=200&findGrantNam  
20ROWAN%20COMMUNITY%20ACTION%20AGENCY&findGrantState=All&findGrantRegion=All&findGrantType=&findSearchType=All&findGrantNumber=&searchG

**Troy Head Start Center**

414B S Main St  
Troy, NC 27371-3238  
Head Start  
Distance: 17.9 Miles

**Driving Directions**

Register at:  
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(704)213-9684 (tel:7042139684)

More about this grantee (/hslc/data/psr/results?  
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20ROWAN%20COMMUNITY%20ACTION%20AGENCY&findGrantState=All&findGrantRegion=All&findGrantType=&findSearchType=All&findGrantNumber=&searchG

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